

## **RCP Board Meeting Monday, July 23<sup>nd</sup>, 2007 Uncle Bucks**

### **In Attendance:**

Dan Imhoff, Ben McCament, Sarah Watling, Wendy Shields, Mike Schooley, Brett Laverty, Mary Ann Borch and Heike Perko;

1. All Approved minutes after minor corrections.
2. Treasurer Report: Total in checking account \$ 2665.00  
Treasurer had questions about how to handle cost such as paper, stamps etc and it was mentioned that it was established in the by laws that personal money can be used and reimbursements can be made with board approval. It was also mentioned that checks need to be signed one person other than the chair: either Ann Borch, Ben McCament and Jen Bowman

### **First Item Discussed:**

Waterloo Lease: Ben read it to the group and following questions were raised

1. Is the septic tank pumped?
2. We do not have official non profit status yet, can we sign the lease and receive grants?
3. Can we utilize or possibly move the building on the hill for storage?
4. What is considered remodeling which needs approval by the state, for example can we remove walls and build a fence?
5. Insurance, do we need insurance prior to lease? What is covered in case of a flood?
6. How are we held accountable for annual reports to the DOW? What forms do we need to use, what do they want to know and who gets it?

Action items on the lease:

- Dan Imhoff will inquire about insurance cost and what information is needed in order to purchase insurance.
- Heike Perko will inquire about bullet #s 1, 3, 4, and 6.
- Share answers to the above questions via email.
- When appropriate, Mike will make a motion to sign the lease via email.

### **Second Item Discussed:**

Membership:

We spent a large amount of our time discussing this matter.

Brett Laverty mentioned that the Vinton Soil and Water Conservation District will buy a agency membership for \$100.

Individuals brainstormed for 10 minutes and compiled lists of individuals, agencies and businesses who should be targeted as potential donors and members.

Action: Ben will take all these lists and compile them and send them out to all board members who will sign up for recruitment purposes before the next meeting.

Short discussion on who should be a member, for instance folks who live in the watershed should be targeted, folks who use the watershed and conservation minded folks and agencies as well.

### **Third Item Discussed:**

#### Annual Members Meeting:

Sarah and Wendy were voted to be the meeting committee and Heike will help with the building logistics.

Meeting Date: October 20<sup>th</sup>, 4-6 p.m. at Waterloo, potluck style.

#### Ideas for the meeting:

We discussed who should be invited. A short discussion about politicians and if we should invite them and Ben said it is a good idea he is just afraid that they will steal the thunder and make the meeting about their agenda instead. We all agreed that this is very possible.

We talked about logistics, can we fit 30 plus people into waterloo building and how? We mentioned that we need to have a work day before and clean the building, paint and get it ready to show off. Heike mentioned she would ask bedrock if they might donate a tent and chairs for the day.

We discussed to add fun aspects to the meeting such as canoeing, fishing and possibly invite Pat Quackenbush to do a live animal presentation with his owls.

We had a short discussion about elections and what format they should be performed in. Dan Imhoff mentioned to make this easy and just nominate folks and have people vote right there. Sarah and Wendy will work on more details regarding elections and have more action items for the next board meeting.

It was mentioned that we need to approach the water trails group regarding membership fees and involvement and definitely invite this group to the meeting.

#### Action Item:

Sarah and Wendy will compile agenda and plans for election as well as an overall action plan for our annual meeting at waterloo.

### **General Discussion:**

Mike was wondering if we need to put a professional presentation together to approach businesses and agencies for potential donations. He feels it would help with getting our mission out and raising funds. People overall agreed but no definite decisions were made.

### **Announcements:**

*We need to decide on a workday at Waterloo soon, please send dates you feel would be good to the board.*

*Heike had a short discussion with faculty at the Ohio University Dept. of Education regarding professional development trainings at Waterloo and had positive feedback and good possibility to be included in a Board of Regions grant for the upcoming year.*

*August 6<sup>th</sup> 4 p.m. education committee meeting at the ridges, we will work on the grant proposal for the waterloo facility.*

*We are working on a booth at the fair for PR purposes.*

*Brett is representing the group at county wide meetings to get more support on board.*

*Water Trails group is renting a cabin on the Raccoon Creek for a weekend, available for camping and floating the river. Ben will send out details and hyperlink.*

**Next Meeting: August 20<sup>th</sup>, 5:30 at Waterloo, bring a covered dish and something to put on the grill.**