

**Meeting minutes RCP board meeting August 20th, 2007, Waterloo Aquatic
Education Center, 5:30 p.m.**

Present:

Sarah Watling, Dan Imhoff, Heike Perko, Ben McCament, Constance White, Brett Laverty, Mike Schooley, Mary Ann Borch;

Announcements:

Brett announced that donations are in dire need in order to repair the last Gristmill along the Raccoon Creek, more information is available under Vinton Counties website, please consider supporting this cause;

Constance White announced that on August 23rd a annual meeting of the Vinton SWCD will be held at the McArthur Fairgrounds, free food and fun, please join us and meet all.

Raccoon Creek Symposium will be held at Rio Gande University Constance will do a generic presentation about our group with the help from Brett Laverty in order to increase public knowledge and support for RCP. Brett suggested to invite folks from other watersheds and maybe even have Ivan Tribe speak about the history.

Membership:

Sarah created excel sheet with names and potential donors for all so we can target soliciting membership and support in an organized fashion. Membership is up by 5 new members this month.

A group discussion about how to approach organizations and businesses in order to solicit memberships decided to leave the larger companies for later when we are more prepared and can have a good power point presentation ready in order to secure larger funds.

Mike and Brett decided to come up with a letter from the president in order to send to these businesses to drum up support.

We also determined who would target who so we would not contact the same organization or business twice.

Mary Ann said she would be a back up in case we needed extra help to contact someone since she did not sign up for one particular item on the list.

Ben will work on a power point representing the group for fundraising purposes.

Non Profit Status:

We discussed the process, Ben said he complied to all requests made from IRS as well as completing items needed for the completion of our non-profit status. Ben said he will continually check on our process and how long it will take from here on out.

Treasurer:

Mary Ann Borch provided the following information:

Total in checking account: \$ 2680

Total Membership 27 members

She asked some questions regarding who sent in checks this month for memberships and who were these folks, a deposit was made without writing the members name and address down, the information is needed for our memberships data base. No definite answers were given, this question was left outstanding.

Insurance on the Waterloo Building:

Dan Imhoff checked on insurance information, he found a company out of Columbus who specializes in non-profit groups and said the cost estimate would be around \$ 1000 for the year for the building.

Dan also mentioned that the insurance agent suggested to include people and travel into our insurance plan. He plans to meet with the agent in order to determine our immediate need and its cost.

Annual Event at Waterloo:

Constance White volunteered to be in charge of running the elections and editing election forms and Mike Schooley volunteered to be in charge of running the event and keeping time.

Folks who want to be elected as officers need to be nominated by October 13th in order to run. No absentee election at this point.

We were still waiting to have all questions answered by ODNR regarding the building.

Mike mentioned he will work on inviting the governor down for our event.

Action Items:

- **Constance will edit election sheet and organize election during annual event;**
- **Constance will do RCP presentation at Rio Grande Forum in September**
- **Mary Ann will get John Hozely's contact info to Mike**

- **Dan will meet with insurance agent;**
- **Ben will create power point and check on non for profit status;**
- **All members will solicit membership from prescribed spreadsheet;**
- **Mary Ann will organize checks and research who new members are;**
- **Mike and Brett will create form letter to solicit memberships;**
- **Dan will bring labels for mailings;**
- **Heike will organize work days on building and sign up sheets;**
- **Dan will check on art in hallway and its value;**

Waterloo Work Days:

September 8th and 9th

September 29th and 30th

October 6th and 7th

October 13th and 14th

October 21st set up in the morning

Please e-mail Heike at heikeperko@ohiohills.com with your date by next week Friday before Labor Day Weekend.

The earlier we get it done the fewer days we need. Let's plan on meeting around 9:30 a.m. on those days and work for maybe 5 hours or so, we all have lives I know.

Painter will be here to work as well. Please contact Heike with questions.

Meeting Adjourned 8:00 p.m. Next meeting Monday September 17th, 5:30 p.m. Waterloo Aquatic Education Center, bring snacks and drinks;

Next Waterloo Committee meeting Monday August 27th 4 p.m. Ridges OU