

Raccoon Creek Partnership
Board of Directors Meeting
Wednesday March 28th, 2012
Waterloo Aquatic Education Center, New Marshfield, OH

Attendance: Amy Mackey, Natalie Kruse, Kristin Kindler, Kim Brewster, Sarah Landers, Amber Brookins, Helmut Paschold, Rob Wiley

Past Meeting Minutes: Reviewed and approved February meeting minutes, no additions or corrections

Treasures Report (Amber Brookins):

Total Funds	RCP General	DOW Grant	RCWTA
\$10,668.43	\$7601.97	\$1721.23	\$1345.23

- AEP bill \$44.70
- Never extracted the 10% service fee from RCWTA account in January, need to do so now. **Amber will pull 10% of current balance (with kayak money out). In the future need to do this January 1st of each year. Amber will email Molly.**

Water Quality Specialist Update (Sarah Landers):

- South East Ohio Watershed Council Meeting on March 2nd, talked with Captina Conservancy and AOA about land trusts and conservation easements.
- TAC meeting last week, discussed current and upcoming project as well as monitoring (chem and bio) with ODNR DMRM folks. Will be sampling RC010, which is Raccoon Creek downstream of Little Raccoon Creek in 2012, hasn't been done since 1995.
- 2011 projects (Orland and Harble Griffith) still on hold, should start back up in April or May, depending on the weather / rain. New Little Raccoon Creek projects (Flint Run Wetland Berms, and Lake Morrow) will be starting in the summer.
- **Working on the newsletter, have received most articles, still time to submit articles or pictures if you have anything to add! Sarah plans to finish it in the next week.**
- Vinton Soil and Water Conservation District holding pond clinic on April 17th at Hamden Firehall.
- Experimental forest holding a series of programs for landowners this year. First one is April 14th. Visit <http://seowoods.wordpress.com> for more details.
- **Bob and Sarah will meet to discuss details of strategic plan.**
- **Sarah will be working on updating the LRC AMDAT this winter.**

Watershed Coordinator Updates (Amy Mackey):

- **Received about \$240 from Kroger Community Rewards Program, if you're not enrolled, do it!! And, we need to spread the word, all members have to re-enroll in April. Amy will send out a reminder email.**
- Ohio Watershed Coordinator Meeting was held on March 15th in Columbus. Jen and Amy went. Found out that WAEC needs to have an Educational Collectors permit, **Amy has the application and will work with Kim, Kristin, and Heike to get it sent in.**

- Raccoon Creek biological recovery is receiving a lot of state-wide attention, will be getting a press release out and an article in the Columbus Dispatch.
- Ohio Mineland Partnership Spring Meeting will be May 3rd at Lee's Banquet Haus in Logan, will highlight the Raccoon Creek Watershed. **Amy will send out info when it's available.**
- Vinton County Airport Mitigation, might be helping to pay for an AMD project in the headwaters.
- Posted the 2012 intern and AmeriCorps positions to the website, **pass along to anyone who might be interested!**

AmeriCorps Update, WAEC, and Upcoming Events (Kristin Kindler and Kim Brewster):

- Amphibian Camp April 14th at Waterloo, Karen Enterline, retired Hocking College Instructor, will be assisting.
- April 21st, Family Fun Day, Archery and Fishing
- April 29th, RCWTA public float put-in at Clarion Rd, take out at Ponds Bridge, the trip is about 8 miles and will take 4-5 hours.
- April 27th, earth day event at Logan Farigrunds. Kim and Kristin will be doing a rock cycle activity.
- April 11th, school program at West Elementary.
- Summer Camps June 18th-22nd and July 30th – Aug 1st. Second camp designed for older kids. Wrote Athens Foundation grant for costs associated with the second camp.
- Apple Grafting workshop on the 25th was a success. Derek Mills from Hocking Hills Orchard came out and brought heritage apple varieties. Extra trees were grafted and will be sold as an RCP fundraiser.
- SEO Tourism Expo March 3rd in Rio Grande, talked to interested people and just finished a school program where the teacher found out about RCP through the expo!
- Other Fundraiser Ideas:
 - Abrios comedy club. Comedian costs \$750, we sell tickets to cover cost of comedian and to make a profit. Rob said they did an event there and made \$1300, but sold a lot of tickets and spent \$200 on advertising. **Kim will look into it more.**
 - Local non-profit recently had a bluegrass band and dinner in a church and made several thousand dollars.
 - Watershed groups combined having a benefit at Casa soon.
 - **Need band suggestions!! Suggested: Linnon Band, Boy of the Hock (SORRY, PLEASE CORRECT THESE BAND NAMES!!!!), Duke Jr and the Smokey Boots**
- **Helmut will talk to Art at Jackie O's about RCP holding another benefit.**

RCWTA Update (Amy Mackey for Molly Gurien):

- Randall Fields has a backhoe if we ever need major dirt moved. He will assist if the ground dries out.
- Molly talked to Doug Leeds at Division of Watercraft about finalizing the application. He informed her that RCWTA needs a sponsor to cover \$50,000 for maps and signs. **Molly is looking into this to see if there's a way around it.**

- Molly, as a member of the American Canoe Association can register the water trail on their site for free.
- Molly will be holding a tree planting on April 15th and needs places to put trees! Amy will look into reclamation/project sites. Any suggestions??

Letters of Support – How do we approve? (Natalie and all)

- Need a stream-lined way to get letters of support out to people.
- Agreed that we need to have a stock letter (which we do) that we can modify and get out in a timely matter.
- Board agreed that if the organization requesting support is totally in line with the mission of RCP that it is ok for Natalie and Amy to submit the letter. The board will be consulted for a majority vote if anything strange is requested.

Hydraulic Fracturing Position / Action (Rob Wiley):

- Rob presented a survey that he has put together and will send out to the board. Board needs to decide if we want to take a position on the issue, and if so, what position?
- Political positions are not supported in the RCP bylaws.
- Rob will email the info out to the board, along with a ppt about the issues.

Corporate Sponsorship Letters

- Letters being edited by Jen and they will be sent to the board for further editing and comments.

Waterloo Workday and Supplies

- Workday April 14th after the camp (around 1:00 p.m.). Folks committing to be there:
 - Nigel and Natalie
 - Kim, Larry, possibly High School Volunteers
 - Kristin
 - Rob
 - Amy will email Wyatt and Hocking College
- Projects to be completed / started:
 - Clean gutters
 - Weed gardens (will mulch at a later date)
 - Pull dirt, leaves, mulch away from the concrete pad and wire brush and caulk concrete/metal interface (Rob will be caulking and wire brushes)
 - Find low spot behind building and ditch, install drain (Rob will get drain materials)
 - Board approved \$200 for supplies, Rob will save receipts and be reimbursed. Can get 10% off coupon at post office.
- Things to bring with you:
 - Caulking gun
 - Gloves
 - Scrapers
 - Shovels
- Someone needs to contact Dan and submit a maintenance plan including everything that we plan on doing.
- Rob discussed HVAC estimates (see attachment)

Next RCP meeting Date: April 25th, 6:30 Waterloo Aquatic Education Center

ACTION ITEMS IN RED!!

Recent Estimates for HVAC and Insulation Work at the Waterloo Laboratory

Raw bids were obtained for various HVAC and insulation work during late February 2012. The bids are considered raw because none took into account the non-profit status of RCP. Additionally, some HVAC bids provided variable prices based on whether we had insulated the ceiling and walls of the building beforehand. Should we wish to proceed, final bids would be requested specifying the insulation status, requiring separation of heating and cooling costs and requiring consideration of our non-profit status.

Insulation

Some level of insulation should be completed before spending money on HVAC improvements. The ceiling should be done first. The walls should be done later after checking the summer insulation rating of the current walls. This is done using a differential, high sensitivity temperature meter. All insulation professionals who work on commercial buildings seem to have this expensive device. A single insulation bid was obtained from Insulation Concepts of Coolville. The price includes materials, labor and clean-up. The bid was separated into ceiling and walls prices so that they could be done independently.

Ceiling/Attic: \$3,100.00. This would include using existing end and center access panels to blow in 11.8 inches of stabilized aggregate cellulose (ground newspaper with a binder).

Sidewalls: \$3,375.00. Blow in to filling with densified aggregate cellulose (more binder). Access holes (2-inch) would be drilled at the top and bottom of each hollow panel, the panel filled and then plugged with a hard plastic cap.

HVAC

Three bids were obtained.

Airclaws, Athens

Four options were offered as complete packages. Details would need more discussion if this contractor were selected. All assume insulation has been installed. Differences are from various accessories, warranties, efficiencies. All parts are by Bryant Heating and Cooling Systems.

Bronze Option: \$11,200.00

Silver Option: \$13,500.00

Gold Option: \$14,700.00

Platinum Option: 16,600.00

Residential Heating and Cooling, Albany

Two options were offered; the more expensive one assumes no insulation of ceiling and walls. All equipment is American Standard.

No Insulation: \$12,650.00

Insulated: \$10,825.00

Dean Heating and Cooling, Athens

Dean provided a breakdown by building segment and by whether insulation was in place. This idea is worth considering to reduce instantaneous cost and to segment the work against a budget. Equipment manufacturer was not mentioned. Price is for both AC and furnace.

With Insulation:

Office: \$4,591.66

Lab: \$4,068.04

Total :\$8,659.70

Without Insulation:

Office: \$6,525.28

Lab: \$4,591.66

Total: \$11,116.94